



**Haringey Council**

<b>Report for:</b>	Adults and Health Scrutiny Panel	Item Number:	
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<b>Title:</b>	Work programme – development and monitoring
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<b>Report Authorised by:</b>	Cllr Pippa Connor, Chair, Adults and Health Scrutiny Panel
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<b>Lead Officer:</b>	Melanie Ponomarenko, Senior Policy Officer (Scrutiny), Corporate Governance Melanie.Ponomarenko@haringey.gov.uk
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<b>Ward(s) affected:</b> All	<b>Report for Key/Non Key Decisions:</b>
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## 1. Describe the issue under consideration

- 1.1 This is a report to support the Adults and Health Scrutiny Panel in agreeing a work programme for 2014/15. It details how the work programme was developed and contains a forward plan, identifying what issues will be looked at and when in the year ahead.

## 2. Recommendations

- 2.1 The panel is requested to:
- 1) To note the work programme report;
  - 2) To agree three performance and budget areas for focus in 14/15;
  - 3) Consider upcoming Cabinet decisions relevant to this remit of this panel and raise any questions as it sees fit;
  - 4) To agree any updates and confirm the future work programme for the remainder of 2014/15.

## 3. Other options considered

- 3.1 Work programme items have been developed in consultation with the Cabinet member, senior officers and with the agreement of the Chair of the panel.

## 4. Work programme development

- 4.1 The work programme is a fixed item on the agenda of each meeting of the Adults and Health Scrutiny Panel. This is to enable the panel to oversee and monitor its plan of work in the year ahead.

#### CfPS review

- 4.2 A review was undertaken by the Centre for Public Scrutiny to assess the structure and remit of scrutiny bodies in Haringey. As part of this review, the CfPS consulted the Leader of the Council, Leader of the Opposition, past and present members of Overview & Scrutiny, senior council officers and scrutiny officers.
- 4.3 The review recommended that the Overview & Scrutiny Committee remains the overarching scrutiny body and continues to oversee the work of scrutiny panels. Whilst it suggested that the number of panels remain the same (at four), it was proposed that their remits are amended. These were agreed by the Overview & Scrutiny Committee and are as set out below:
- Adults & Health;
  - Children & Young People;
  - Environment & Communities;
  - Housing and Regeneration.

#### Scrutiny Cafe

- 4.4 The Overview & Scrutiny Committee held a consultation event (Scrutiny Cafe) in July 2014 at which members of the Committee Overview & Scrutiny Committee, other non-executive members, senior officers and local partners (NHS, Police) all participated.
- 4.5 From this consultation process a number of priorities were identified for the Adults and Health Scrutiny panel to consider, these included:
- Child and Adolescent Mental Health Services (CAMHS) transition from child to adult services
  - Access to good quality primary care
  - Integration – hospital discharge and locality working
  - Older People
  - Role with Health & Wellbeing Board
  - Care Act
  - Health Visitors and midwife access and numbers
- 4.6 These suggestions were ratified by Overview & Scrutiny Committee at its meeting on the 31st of July 2014, on the understanding that panel Chairs would meet with Cabinet members and senior officers to identify how scrutiny could positively contribute and where appropriate, to scope and plan work.

#### Consultation with Cabinet members and senior officers

- 4.7 The Chair of the Adults and Health Scrutiny Panel met with the Cabinet Member for Health and Wellbeing, Interim Director of Adult Social Services, Director of Public Health, Healthwatch Haringey and the Chief Officer & Director of Commissioning for the CCG to further discuss areas for scrutiny focus.
- 4.8 As well as discussing topics suggested through the consultation Cabinet Members and senior officers were also invited to suggest alternative topics for the work programme and to identify other areas that may benefit from scrutiny involvement

(e.g. Items from the Forward Plan, Progress reports on key council priorities; Annual service reports or inspection reports).

## **5.0 Agreed work programme areas**

5.1 Further to the discussions above, and in discussion with the panel, it has been agreed that the Adults and Health Scrutiny Panel incorporate the following issues within its work programme for 2014/15.

### Project (in-depth piece of work undertaken by the panel)

CAMHS transition;

- It is envisaged that evidence gathering for this piece of work will be completed by end of December 2014.

Access to good quality primary care

- The Panel agreed that this is an important area of work for scrutiny focus, however due to ongoing strategic work the scope of the project will be discussed in January 2015.

### One off reports (as produced by relevant services to the panel)

- Care Act – with a specific focus on implementation of the safeguarding strand of the Act.
- Integration/Health and Wellbeing Board
- Building community capacity to support older people
- Service inspection reports
- Safeguarding Adults annual report
- Local Account
- Health & Wellbeing Strategy re-fresh
- Health Improvement (to be further discussed)

### Performance Monitoring

5.2 It was agreed that the panels would monitor three performance and budget areas within their remit.

The Panel is asked to consider which areas it would like to focus on over the next year.

### 5.3 Cabinet Member Question and Answer sessions

Under agreed scrutiny protocols, Cabinet Members will be invited to attend relevant scrutiny panels twice each year to discuss issues within their portfolio area. The format of Cabinet Q and A is not prescribed and can be varied according to local agreement between the Chair and Cabinet member. There is an assumption however, that questions and a written briefing will not be submitted (or answers provided) in advance of panel meetings.

### 5.4 Budget Scrutiny

The draft Medium Term Financial Plan is scrutinised by each Scrutiny Panel in their respective areas and subsequent reports and recommendations go to the Overview & Scrutiny Committee for approval and referral to Cabinet. The areas of the budget

which are not covered by the scrutiny panels shall also be considered by the main Overview & Scrutiny Committee.

As per protocol, the Vice Chair of the Overview & Scrutiny Committee shall be responsible for the co-ordination of the Budget Scrutiny process.

The Adults and Health Scrutiny Panel will undertake its Budget Scrutiny at a dedicated meeting on 11<sup>th</sup> December 2014.

#### Cabinet Forward Plan

- 5.5 In considering its future work plan, the Adults & Health Scrutiny Panel may wish to consider or note the Council Forward Plan (future key decisions taken by the Cabinet). A copy of the current forward plan (1<sup>st</sup> September to 30<sup>th</sup> November 2014) can be found at Appendix A.

### **6. Comments of the Chief Financial Officer and Financial Implications**

- 6.1 The costs of preparing this report have been met from within existing budgets. It is expected that undertaking Scrutiny reviews will largely involve contributions from existing staff and thus can be contained within current budgets, if additional expenditure is required to undertake reviews then appropriate authority should be received before spend takes place.

### **7. Head of Legal Services and Legal Implications**

- 7.1 The Head of Legal Services has been consulted on this report.
- 7.2 Scrutiny panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each panel produces must be approved by the Overview & Scrutiny Committee. Such reports can then be referred to Cabinet or Council under agreed protocols.
- 7.3 There are no other legal implications arising from this report.

### **8. Equalities and Community Cohesion Comments**

- 8.1 Overview and scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It seeks to do this through:
- Helping to articulate the views of members of the local community and their representatives on issues of local concern
  - Bringing local concerns to the attention of decision makers and incorporate them into policies and strategies
  - Identifying and engaging with hard to reach groups
  - Helping to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward
  - Generating evidence to help identify the kind of services wanted by local people
  - Promoting openness and transparency; all meetings are held in public and documents are available to local people.

8.2 A number of engagement processes will be used to support the work of the Adults and Health Scrutiny Panel and members will seek to include representation from a broad representation of local stakeholders. It is expected that any equalities issues identified during this process, will be highlighted and addressed in the conclusions and recommendations of individual reports produced by the panel.

## **9. Head of Procurement Comments**

9.1 Not applicable.

## **10. Policy Implications**

10.1 Recommendations for any policy developments arising from the work of the Adults and Health Scrutiny Panel are agreed by the Overview & Scrutiny Committee before submission to Cabinet for approval.

## **11. Use of Appendices**

11.1 The following appendices are included:

Appendix A – Council Forward Plan, 1<sup>st</sup> September to 30<sup>th</sup> November 2014

Appendix B – The draft forward plan for the Adults & Health Scrutiny Panel 14/15

## **12. Local Government (Access to Information) Act 1985**